

BANK REGULAR PAYMENT INSTRUCTION (STANDING ORDER):**HotdeskHub™ Membership**

Instruction to Bank: _____ (bank name)

Bank Branch: _____ (bank address)

Bank: Please set up the following Standing Order with immediate effect (as stated below).**Account Details of the payer's account to be DEBITED:**

Account Name: _____

Account Number (eight digits): _____ Sort Code (six digits): _____

Accountholder Authorisation (Signature 1): _____ Date: _____
AUTHORISED SIGNATORYAccountholder Authorisation (Signature 2): _____ Date: _____
SECOND AUTHORISED SIGNATORY (IF REQUIRED)

Pay the amount of £_____ (in words _____ pounds) each month commencing the 14th day of _____ 2016 and thereafter pay the same amount monthly with the same reference on the 14th day of each calendar month until further notice. This instruction does not replace or cease any other similar instruction.

Account Details of payee account to be CREDITED:

Pay Bank: **HSBC Bank (Worcester)**
Account Name: **Goldwood Strategic Services Ltd.**
Account Number: **03664503**
Sort Code: **40-47-17**

HotdeskHub™ Admin:

MEMBER: _____

BUSINESS: _____

Payment Reference (to be provided with each monthly payment): _____